



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Karimpur Pannadevi College

- Name of the Head of the institution **Kaustav Bhattacharyya**
- Designation **Principal (in-charge)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03471255158**
- Mobile No: **9830290559**
- Registered e-mail **pannadevi_college@rediffmail.com**
- Alternate e-mail **kpdc.naac@gmail.com**
- Address **Karimpur Pannadevi College, P.O. and P.S. Karimpur, District-Nadia, PIN741152**
- City/Town **Karimpur**
- State/UT **West Bengal**
- Pin Code **741152**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated college**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **The University of Kalyani**
- Name of the IQAC Coordinator **Dr. Prasenjit Saha**
- Phone No. **6295802079**
- Alternate phone No. **9933685498**
- Mobile **6295802079**
- IQAC e-mail address **kpdc.naac@gmail.com**
- Alternate e-mail address **prasenjit.pnm@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) [Not Applicable](#)

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://karimpurpannadevicollege.ac.in/Pdf/Academic-calendar/Academic_Calendar_2022-2023.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.62	2023	11/04/2023	10/04/2028

6. Date of Establishment of IQAC **01/11/2017**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Done NAAC Accreditation for 1st cycle 2. Publish News letter 3. Formed cultural sub-committee for cultural development. 4. Started PG admission incentives for increasing the enrollment in higher education. 5. Starting the Student portal for catering better students facilities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Incentives to the out going students who have secure admission to PG courses in Regular mode in Government University	1. 29 students received the same.
2.Changing the status of the Geography as self-finance course	2. Execution successfully
3.MOU with RKSVAHCC, Kolkata, Resonanz Career, Domkal College	3. MOU signed and initiative taken
4. Introducing student portal	4. Completely functional
5. Initiative Taken for completing 1st cycle Assessment and accreditation	5. Completing successfully and College got B+
6. Publication of Edited book containing multidisciplinary research article	6. Book published with ISBN
7. Formation of Cultural sub-committee	7. Formed and functional
8. Installing Public address system	8. Installed

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	05/02/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• if yes, whether it is uploaded in the Institutional website Web link:	https://karimpurpannadevicollege.ac.in/Pdf/Academic-calendar/Academic_Calendar_2022-2023.pdf				
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NA	NA	NA	NA	00	
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• Upload latest notification of formation of IQAC			View File		
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			No		

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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
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Name	Date of meeting(s)
Governing Body	05/02/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	10/01/2023
15.Multidisciplinary / interdisciplinary	

The college is affiliated under the University of Kalyani. So the college has limited scope or none to frame its own curriculum and offer subject combinations to the students. The combinations offered to students mainly depend on the subjects which are taught in the college, subject to the approval from the University and teaching posts sanctioned by the Department of Higher Education. The college has both Arts and Science faculties and the latter is twofold: Pure Science and Bio-science. To achieve the holistic development the college offers Honours in Geography and as per the choice of combination a student can attain either a B.A. Honours or a B.Sc. Honours Degree. A student of Chemistry honours has freedom to choose combinations from Pure Science or Bio Science. However, the college within its limitations has achieved some results in the matter of Interdisciplinary Approach. For example, certain relevant portions from the Geography Syllabus are taught by the teachers from the Department of Zoology. Moreover the Departments of Mathematics, Chemistry, Botany and Zoology has jointly organised certificate courses on Population Dynamics. Furthermore, the Eco Club of the college brought the Departments from Pure Science and Social Science and organised certificate courses on Environmental Sustainability which is a remarkable interdisciplinary approach.

16.Academic bank of credits (ABC):

Still in the matter of designing a curriculum or in the matter of introducing Academic Credit Bank the college has practically no freedom as it has to follow the dictates of the affiliating university.

17.Skill development:

As for the introduction of vocational courses the college has scarce infrastructure and the scope is limited too. But the college endeavours to fill up the lacuna by arranging Life Skill based job oriented training programmes on Career Building and the like. Since the students come from hinterland regions with poor economic background, the college has introduced GRACE (Guidance to Reach Academic and Competitive Examinations/Entrances) where interested teachers offer free coaching to students of 4th & 6th Semester outside the college hours in excess to their syllabus oriented allotted classes within the college premises.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has taken needful steps for the inculcation of Indian Culture and Values among its stakeholders and for that in

collaboration with the Ramakrishna Mission it has organised Add-on courses on Value Education. The college also regularly arranges Seminars on Value Based Education and workshops on Yoga and Meditation.

The vernacular language of the students is Bengali and the medium of instruction in the college is mainly Bengali. The college language courses particularly in the following subjects- namely English, Bengali and Sanskrit. Through Sanskrit the students are introduced to the Classical Indian Culture and Tradition. Through Bengali (here the medium of instruction is Bengali only) the students are made aware of their own culture, traditions and effects of foreign traditions on their mother tongue. Same is also applicable for English where the medium of instruction is solely English and as per the curriculum the students are made aware of not only the culture, tradition of the British isles but also glimpses of the European world and the profound effect of colonialism upon the native literatures through Indian writings in English or translated works of native literature and the problems of hegemony. As for other subjects, though the primary medium of instruction is Bengali, keeping in view the scopes in home and abroad, to help students to pursue Higher Education in the national or international level, the teachers take classes in English and follow and instruct references from English books.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Karimpur Pannadevi College has adopted student- centric teaching and learning methodology. The teaching-learning process of Karimpur Pannadevi College is mostly 'with' the students rather than 'for' the students, where the outcomes are generated from a team-work. For example, regular executing internal assessment and conducting student seminar, collection of student feedback, providing best student award for motivating the students, student excursion, departmental project work, orientation program, conference/seminars/webinars. Using Google Classroom as a LMS tool so that the students and teachers can always stay connected and participate in academic discussions.

20.Distance education/online education:

The traditional chalk and talk system is widely used by the teachers while delivering lectures. But to meet the demands of the age teachers have also gone for digital mode of teaching-learning through various online platforms. Moreover, not all but

a few, some teachers with their personal invigoration upload their lectures and study materials online for the benefit of their students and the same is simultaneously uploaded in college website in the respective departmental sections.

Extended Profile

1.Programme

1.1 371

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 4942

Number of students during the year

File Description	Documents
Data Template	View File

2.2 1830

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1192

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 47

Number of full time teachers during the year

File Description	Documents
Data Template	View File
3.2	55
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	3239516.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	33
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is provided with a suggested curriculum from the affiliating university for respective subjects and is done by chalk & the delivery of this curriculum is done by chalk and talk method, still to make classes interesting to students and at the same time to complete the curriculum within the stipulated time the teacher's have to deal with the matter with time management skill and that too with due efficiency. The affiliating University not only provides the curriculum but also provide a tentative map of how many classes can be taken to teach a particular topic. Since CBCS has been introduced the teacher has to modify the guide map in accordance to the credit given against a particular subject. For an efficient delivery of the curriculum the teacher's adopt the following methods :

1. The departmental teacher's in a meeting among themselves chalk out who is going to teach which portion of the curriculum. That is done quite meticulously so that one does not over side the other, else it would arouse confusion among the learners.
2. Each teachers then chalks out a lesson plan for the week he/she chalks out which areas he will discuss sequentially and makes a details scheme of introduction to scheme of introduction to conclusion within the stipulated number of classes allotted to teach the topic.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A college is basically an institution of teaching & learning. The students are its primary stakeholders. It is thus the duty of the institution to cater to their needs especially in the field of learning. But the college has to perform various assignments including examinations, admission, seminar & workshops, cultural programmes, students' council Fresher's Welcome Programme, observations of various red letter days and there are vacations and holidays also. All the days of the year cannot be devoted for the purpose of teaching and learning. But to give them the best and to utilize the best number of teaching learning days an academic calendar is a must. Since there are certain unforeseen (viz. Election duty of teachers; acquisition of college by the Election Commission or police for election purpose, natural calamity, seminar & work shop etc.) or schedules which cannot be fixed at a prior time, the college prepare an academic calendar and give it to the college website which reflects the various assignments and tentative schedules to help the teachers and students to complete their curriculum within the stipulated period of time. The academic calendar presents a consolidated idea to the students about the tentative scheduled of their fresher's welcome ceremony, cultural and athletic events, dates of internal assessments , university examination, vacation & holidays. Hence it is helpful for the students to make preparations for examination utilities the best of the teaching learning days.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://karimpurpannadevicollege.ac.in/Pdf/Academic-calendar/Academic_Calendar_2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

91

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

91

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers several General Elective Courses (GEC) as a part of the Core courses and Compulsory Courses which address Environment and sustainability, Human Values, Gender and ethics. Under the CBCS system of Kalyani University the undergraduate students of (Honours) and Programmes courses have to go through with this curriculum throughout their semesters.

1. Human Rights, Gender and Environment: It is an Under graduate General Elective subject offered with History, Geography, Philosophy and Bengali Honours. It consists 75 marks(6 credit)

POL-H-GE-T-2(A):- Human Rights, Gender and Environment

Generic Elective Course: Credit-6. Full Marks-75

ABILITY ENHANCEMENT COMPULSORY COURSE (AECC 2)

ENVIRONMENTAL STUDIES

Unit 1: Introduction to Environmental studies

Multidisciplinary nature of environmental studies; Scope and importance; Concept of sustainability and sustainable development.

Unit 2: Ecosystems

Unit 3: Natural Resources : Renewable and Non-renewable Resources

Unit 4: Biodiversity and Conservation

Unit 4: Biodiversity and Conservation

Unit 5: Environmental Pollution

Unit 6: Environmental Policies & Practices

Unit 7: Human Communities and the Environment

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1615

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://karimpurpannadevicollege.ac.in/Pdf/Feedback/Students_Feedback_2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3823

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1830

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. The students get the opportunity of collaborative learning by participating in quiz, group discussion, field work, games and sports, practical classes in groups. The institution has a Media Centre for preparing charts, graphs etc., teaching aids, one seminars hall, four smart class rooms, OHP, and necessary support structure and system for the purpose.

2 Besides these kinds of traditional methods, the college undertakes many student-centric methods for enhancing learning experiences. One such method is Mentoring System for Students to minimize drop-outs through personal counselling. In modern times students undergo various problems of stress. Considering the student teacher ratio in classrooms, it is impossible at times to give personal attention to students in class. One solution therefore is a Mentor who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision-making for overall programme. Each teacher is assigned few students of the concerned departments. As there is shortage of teaching staff there is no uniform rule on how many students will be allotted to a teacher. They meet at least once a week to discuss, clarify and share various problems which may be personal, domestic, academic etc. The teacher involves local guardians and parents as well, whenever necessary. The students are asked to share their e-mail id and mobile numbers with the teachers and

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4942	47

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Different departments apply different modes of student-centric and interactive learning methods suitable for their subject of teaching.

1. Uses of charts, graphs, models, maps, etc., arranging quiz and group discussion in the topic already taught in the class, brief lecture by the students at the beginning of a class, enacting drama in the topic in linguistic subjects, field work, games, sports and practical classes in science subjects, etc. are practiced as a part of student-centric and interactive learning methods. The students get the opportunity of collaborative learning by participating in quiz, group discussion, field work, games and sports, practical classes in groups. The institution has a Media Centre for preparing charts, graphs etc., teaching aids, one seminars hall, four smart class rooms, OHP, and necessary support structure and system for the purpose.

It is needless to say that a mentor gets the job satisfaction. Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students. Prospects of turning out as a well adjusted citizen and a responsible human being also increases through this process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the institution use ICT-enabled Smart classrooms as per the requirement to fulfill the objectives of teaching and also for proper visualization of topics to the students. Smart classroom facility is availed by the teachers with prior booking through the College portal and available and unavailable slots can be visible before booking a slot for the class. Apart from this, teachers upload their recorded lectures on YouTube for students to watch anytime for their preparation. Study materials and other necessary information are shared from time to time in the Google Classroom of each department.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/view/ict-kpdc/departmental-links

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

509

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per new CBCS the college has to arranged the two Internal Assessments Test, along with the Assignments to full fill the examination procedure of every semester and at the same time Class-Tests, Mid-Term Tests, Selection Tests prior to First, Second and Third Part Examinations scheduled by the University of Kalyani for the student who are under the previous system of Annual examination system(1+1+1) results are duly intimated to the examinees within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers again as home assignments incorporating the modification and changes made by the examiners in the test-scripts. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. As mentioned earlier that, after evaluating the students writing and oral skills, the marks are uploaded in the 'Students Portal' where an individual student can see his/her marks personally. If a student feels dissatisfied his/her examined answer scripts(s) where the teacher/examiner personally points out the faults made and give counsels to the concerned student how to overcome his/her weakness and mend the loop holes of his/her understandings.
2. The students are provided with the corrected answer-scripts

by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student.

3. The Parent- Teacher Meeting is a regular phenomenon for the First Year and the Second-Year students (previous system). Such meetings are held after the publication of results of the Mid-Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic, the teachers try whole-heartedly to provide the students with a broader understanding of the subject of their study.

File Description	Documents
Any additional information	View File
Link for additional information	https://karimpurcollege.in/StudentPortal/1ogIn.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of communication of COs

Decided in the Academic subcommittee meeting by the Head of the Departments

Posted in the college website

Posted in the college notice board

Intimated to the students in the classroom

Programme outcome: Since the curriculum / syllabus is set by the affiliating University following the CBCS mode, the programme outcomes are as such :

B.A. (Genl.): It offers a holistic development of a students and guides him/her to compete in the outer world.

B.Sc. (Genl.): It develops the logical and analytical skill among the students.

BSC. And B.A.(Hons): It offers scope for interdisciplinary proficiency, develops analytical skills among students . They are encouraged to develop imagination which eventually indulges creativity. They are encouraged to develop communication skills and gather current information which will help them to face the world of job in the outer world. A similar courses on Spoken English, Computing Skill and Yoga help to develop their Head-heart and Hand simultaneously. Introduction of NCC as an elective subject from AY 2022-23 will also certainly inculcate among students the value of teamwork and discipline.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://karimpurpannadevicollege.ac.in/Programme-specific-outcomes-hons.aspx
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mechanism of communication of COs

Decided in the Academic subcommittee meeting by the Head of the Departments

Posted in the college website

Posted in the college notice board

Intimated to the students in the classroom

The course and its curriculum are well reflected in the college website so that it reaches all the stakeholders and they can prepare themselves accordingly.

Programme outcome: Since the curriculum / syllabus is set by the affiliating University following the CBCS mode, the programme outcomes are as such :

B.A. (Genl.): It offers a holistic development of a students and

guides him/her to compete in the outer world.

B.Sc. (Genl.): It develops the logical and analytical skill among the students.

BSC. And B.A.(Hons): It offers scope for interdisciplinary proficiency, develops analytical skills among students . They are encouraged to develop imagination which eventually indulges creativity. Apart from this the college often organises certificate/ add on courses on value education which inculcates ethical values , among students and imbibes in them the moral sense to become ideal citizens of the future . A similar courses on Spoken English, Computing Skill and Yoga help to develop their Head-heart and Hand simultaneously. Introduction of NCC as an elective subject from AY 2022-23 will also certainly inculcate among students the value of teamwork and discipline.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

310

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://karimpurpannadevicollege.ac.in/Pdf/Feedback/Students_Feedback_2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

26.97

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	<ol style="list-style-type: none"> 1. https://www.serbonline.in/SERB/HomePage 2. https://www.tceq.texas.gov/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To fulfil the institutional commitment in respect of both academically and socially Karimpur Pannadevi College has taken the following initiatives. The activities can be classified into different categories like health survey, gender issues, social responsibility or service, social harmony, cleaning, promoting awareness etc. The college NSS, NCC and Eco-club organizes several programme on the above issues in collaboration with other Government and non-government issues. To provide a ethical and social value among our students this kind of extension activities are arranged regularly by the college. several activities were conducted in the neighbourhood areas of the college and CNCP, the orphanage, Pattaboka and sometime we invite neighbourhood schools, Communities members, students for tsking active part in the programmes. These social activities developed their personality and help to built a good character. Academic development is coupled with character and moral development which is essential for the day. We think these activities surely help to achieve a balance personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

410

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has forty (30) fully functional Classrooms along with white board. The mode of teaching is both conventional Chalk & Talk method along with Digital mode. 2 (two) Digital Classrooms and ICT-enabled classrooms Our auditorium which can accommodate more than 650 students has a set-up of the interactive digital board with digital surround speakers and cordless microphones and lapels. One of the classrooms has been upgraded to a smart classroom with a high-end interactive digital board, and a desktop computer with a Wi-Fi facility. One gallery room is also equipped with a portable projector and automatic motorized screen. 10 well equipped laboratories are functional. The Central Library is partially automated. It has a rich and varied collection of books, some rare and no longer in print, and academic E-journals, both national and international. INFLIBNET/ NLIST facility is available for teachers. Computer and internet facility is available for the campus is also Wi-Fi enabled for everyone Laboratory Facilities: The science departments along with geography have well-equipped laboratories along with computer and internet facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution inculcates cultural activities among students. A statutory cultural sub-committee is fully functional, and it organizes various cultural activities among students which includes photography exhibition, debate, quiz contest, drawing & painting competitions, singing, dancing, recitation and performing drama. The cultural activities include observation of notable days like Tagore's Birthday, Spring Festival, International Mother Tongue Day and the like. The institution provides the smart classroom and the auditorium which contain dais and sound system facilities. This is the reason for which a good number of students have earned prestigious awards for the institution from outside.

Barring a few years lapse for COVID restrictions annual sports have restarted from this 2023-'24 session The college owns a large green ground for this purpose with sitting facilities on the edge of the field for spectators. There is a permanent long-jump pit and goal-bars at both ends. The college runs a Major Course in Physical Education, and the ground is well used by its students and teachers. There is also a gymnasium room with necessary equipment for the Physical Education students and interested students from other courses. The institution has provided Carrom Boards and Table-tennis Boards in the Common Rooms for boys' and girls' respectively to promote indoor games among them.

Though there is no established Yoga cell or center in the institution, the institution encourages Yoga among students by observing the Yoga Day and by conducting certificate courses or workshops on Yoga, both in theory and practice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

44.6545

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Karimpur Pannadevi College Library has been established on 1st floor of the college. There is a reading room for students ,seating capacity with 35 users. The library is wi-fi enabled and under CCTV surveillance.
2. The library uses cloud hosted Koha Library management software (ILMS), version Koha21.05.10 (updated date 2022-03-11).
3. Two computers have been installed for the students to access information for their academic purpose through internet and search the library OPAC. As the koha server is cloud based, the users can use the service of WEB-OPAC from anywhere.
4. The Circulation module of the software (Koha) covers all the operations like Issue, Return and Renewal with total details of members, membership records.
5. The ILMS has an excellent Support and Updates system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/karimpur-pannadevi-college-lib/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38571

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A major part of the primary stakeholders of Karimpur Pannadevi College i.e. the students were disconnected from the rest of the world due to inaccessibility of internet and unavailability of proper infrastructure before the year 2014-2015. The college authority understood the matter and started installing and upgrading the IT facilities in the campus. The college faces few challenges during the installation/upgradation process due to the locational disadvantage. For minor and usual maintenance related tasks, experienced vendors did not respond to accept the work order and the college had to struggle to overcome these hurdles. Despite the challenges, the college managed to upgrade the IT facilities.

2022-2023

1. Purchased 15 new Computer systems (Monitors with other necessary attributes) for College Computer Lab. 2. Initiated Online Slot Booking for Smart Classroom (ICT enabled) of College. 3. Purchased and Installed 2 Wifi Router (1 in IQAC Room and another in Computer Lab) 4. Purchased and installed 2 Close Circuit Cameras for Computer Lab. 5. Purchased and installed 14 Sound boxes for important announcements and for playing our National Anthem regularly. (Installed in College Corridor). 6. Purchased and installed 10 new Gong bells with a 1-hour timer and placed them in the college corridor. 7. 13 new computer system (with high configurations) have been purchased and installed, which are allotted to all 13 departments we have in our college. Overall the college has the IT sub-committee, which is entrusted to looking after the facilities and keep it up to date.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

84.2003044

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college:

There is a Purchase and Development Sub-committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water, power supply and gas is looked after by this committee. All work is done through web tender & notice-tender system as per standard norms under the supervision of Finance Sub-committee. During all maintenance and upgradation work related to civil and electrical a supervisor is assigned by the college authority to verify the work done by the contractors. All minor faults are attended and repaired by hired technicians, carpenters etc.

Computer & IT infrastructure

Maintains Dead Stock Register regularly to keep account of the non-functional equipment and infrastructure, like computers, printers, etc. Maintenance and upgradation is looked after by computer maintenance committee from time to time. Annual Maintenance Contracts (AMC) for computers used in different departments as well as those used as a central facility like the Wide Area Network (WAN), Intercom etc. are renewed regularly to ensure their good service.

Laboratory Equipment's/ Machineries

Gas connection pipe line is checked regularly for any leakage by staff from GCGS or by any able technician. Maintains stock register by laboratory for keeping a list of chemicals, glassware and any other instruments are used in the laboratory. Maintains Dead Stock Register regularly to keep account of the non-functional equipment and machineries etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://karimpurpannadevicollege.ac.in/Tender.aspx

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

3526

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

29

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://karimpurpannadevicollege.ac.in/Career-development-22-23.aspx
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

88

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the Rule of West Bengal Government and Statue of the University of Kalyani it is mandatory to form an active Students' Union consists by student representatives in the college. Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution such as the Governing Body, Finance Sub-committee , and Alumni Association of the college. One representative each is elected as Class Representative (CR) from the B.A./B.Sc undergraduate Honours programmes. The General Secretary (GS) represents as the Students' Representative to the Governing Body is selected as per University norms. The SR addresses and represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. The Students Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, Annual Cultural Programme, Annual Sports, Eco-Club.

Additionally, the SR organizes the 'Saraswati Puja' in the college along with his/her peers and is responsible for the smooth execution of the various aspects related to this function. The college Sports is an annual and an important event and the Students Representative has the responsibility to co-ordinate the different sports activities and events and assist the teachers in making the event a success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Now we have an active and vibrant Alumni association named 'Karimpur Pannadevi College Alumni', registered under the West Bengal Society Registration Act 1961, (Reg. No: S0000190/2018-2019) dated 4th June 2018 consisting of former students. At present our most distinguished alumni, Dr. Bimalendu Biswas, Honourable Controller of Examination of the University of Kalyani is the President of this association. The registration fee for alumni is a minimal Rs. 100/-, but the association is open to accepting donation of larger sums and welcomes any contribution from those who are willing. Though it was registered very recently but during this time The Association has taken several steps towards initiating useful activities:

1. The Association has extended full support in organising the Blood Donation Camp in 2018, where 80 donors have donated their blood. It was remarkable initiative from their side that most of the donors are become alumni.

File Description	Documents
Paste link for additional information	https://karimpurpannadevicollege.ac.in/Alumni-association.aspx
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision:

"To empower local under-privileged youths through knowledge, information and value-based higher education."

Our Mission

1. To transforming the darkened demographic situation into an awakened one by imparting higher education to the aspiring youth.
2. To offer suitable undergraduate courses to enable the young people of the locality fit for educational and administrative services.
3. To offer value-based and value-added education to groom the students as capable, sensible and responsible citizens of the country.

The dedicated approach of the Governing Body, Teacher-in-charge and Faculty and Non- teaching Staff develops and executes the quality policy and plans in order to achieve the mission and vision of the college.

1. The Governing Body of the college works in close collaboration with the Teacher-in-charge (Head of the Institution, HOI) to regulate and maintain an amicable and scholastic environment required for this purpose.
2. The Sub-Committees meet regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution

strictly adheres to the Academic calendar to accomplish its objectives. The college administration always encourages the teaching faculty to participate in Orientation/ Refresher Courses, Seminar, workshop to become more updated and enhance their resources. The management inspires individual research work in the form of Faculty Development Programmes (FDP), Major and Minor Research Projects undertaken by the members of teaching staff.

File Description	Documents
Paste link for additional information	https://karimpurpannadevicollege.ac.in/College-history.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since a the college has to perform a large number of obligations both in administrative and academic field, it is not possible for a single person (HOI) or a single body (G.B) to look after every pros and corns of the matter. Hence with the initiative of the HOI, the honourable G.B. has framed various Sub- Committees who are vested upon to perform their respective duties and give proper advice and counsels to the HOI for talking necessary steps for their implementation. They are endowed upon the right to take decision regarding those matters and act accordingly. Such an initiative of decentralization has propelled a democratic atmosphere within the college and workloads have been distributed in smaller fragments which have made it easier to execute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Digitalize Student Internal Assessment Marks and Attendance.

Action Plan: Introduce a dedicated Student Portal in the college website for getting available internal Assessment marks including attendance of every student in concern semester.

1. To identify the requirements for the academic session.
2. To select suitable mechanism to achieve the goal.
3. To implement the system and optimize its efficiency through real-time monitoring.

Process &Outcome of Implementation:

To make our college administration more students friendly and more paperless the college has decided to execute E- information system regarding marks of the students. Now, as per the existing system of CBCS the college has to take two internal assessment tests and also provide marks on their attendance in a particular semester, which will be a part of their Semester End Examination(SEE).The process was initiated by the IT subcommittee in collaboration with Academic Sub Committee to coordinate the process. Again it was placed before Governing Body for its final approval. A dedicated software is prepared by Dr. Samit Paul, Assistant Professor, Department of Physics of our college, to implement this. No outsource is needed in this respect. It is completely our own E-management system.

Now students of every semester irrespective of all honours subjects have got the opportunity to see their score easily by just go through the college website student portal tab and putting their College ID.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The topmost body of the management of the institution is the Governing Body which comprises of full-time teaching & non-teaching representatives, student representative (if there is a functional students' union), nominees from the State Government, affiliating university, State council of Higher Education & the President of the G.B. is appointed by the Higher Education Directorate of the State. It is responsible for framing different statutory bodies like Finance sub-committee and the IQAC as per Government and UGC guidelines. There are several sub-committees under the IQAC. The sub-committees hold regular meetings, and their resolution is recommended to the IQAC who, if necessary, forwards some resolutions/proposals before the G.B. for its final approval. The members of the committees are comprised mostly of teaching & non-teaching staff and sometimes the Government &/or University nominee(s) are included in. Appointment in substantive posts is made after seeking against sanctioned vacant posts from the state government, while appointment of casual/contractual staff is made from college own fund after interview by the expert committee formed internally by the G.B.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Since in West Bengal Durga Puja is the biggest festival, the college offers Puja advance/ex-gratia to staff against post dated cheque for the sake of the festivity of the season and that is to be realized before the commencement of next financial year. Since the casual NTS Guest teacher do not avail any monthly contribution from the Government, the college has made provisions of non-refundable bonus within her capacity for the sake of the festivity of the season.

Since the development of the college depends a lot upon the proper functioning of duties arranged to her Teaching and Non- Teaching staff, it is the duty of the college to double after their welfare in time of need.

2. The college provides food against the allotted centre fees for the staff during University Exam When staff has to arrive the college at 9.00 a.m. and has to leave not before 5.30 pm. So on humanitarian ground the college tries to provide sufficient food/beverages within her capacity at the time of break between two halves of examinations.
3. The college G.B provides scope for availing interest free loan for its staff esp. for their medical needs of him/herself or any family member which is to be refunded in equal installments within a stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For promotion/placement of teachers in substantive posts the incumbents place their Performance Based Appraisal papers to the IQAC. The IQAC after going through proper screening, if everything is found in order, recommends it to the G.B. The G.B. thereafter directs HOI to apply to the State Government and affiliating University to form Screening/Selection Committee which holds a meeting, and the recommendation of the committee is placed before the G.B. again to do the needful. For non-teaching employees, proposal is sent to the Higher Education directorate through G.B. which after proper screening does the needful. For State Aided College teachers, after their completion of NET/SET or Ph.D. or completion of 10/20 years' service, proposal is sent to the Higher Education directorate through G.B. which after proper screening does the needful. There is no such performance appraisal system for the casual/contractual staff of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The auditor of the institution is appointed by the Higher Education Department of the State Government from time to time. Govt. audit had been done till FY 2019-2020. The college arranged for the internal audit for the FY 2020-'21 & 2021-'22. Presently on 09.02.2024 the State govt. has appointed auditor for the FY 2020-'21, 2021-'22 & 2022-'23 which reached the college on 23.02.2024 afternoon. So, the audit is done almost regularly, and the report is furnished to the State government for its kind information and necessary action, if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The State Government takes the liability for the salary component of Full-time employees (TS & NTS) only and State Aided College Teachers. The college has to depend on fees collected from students of which 50% of the tuition fees has to be deposited to the State Government. From the rest fund the college pays for the casual non-teaching staff and honorarium for invited lectures. From this own fund the college undertakes development works

(through BDO Office) and beneficiary projects for the stakeholders of the institution. Recently funds had been sought from the MP-LAD and works have been carried out by the local BDO office. College gives lease to its pond and canteen from which some money is earned by the college. Teachers who are carrying out various Research Projects the utilization of fund is audited and presented to the funding agency by the teachers and the overhead expenses are utilized by the institution to provide better infrastructure and environment for the researchers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1.

From the very beginning of its inception IQAC always looking after the academic and administrative quality sustenance of the HEI. In its regular meeting IQAC proposed and executed various quality initiative which facilitated the stake holders and helps the HEI to achieve the excellence in various areas. It monitoring the overall activities of the sub-committees and suggest important recommendations to promote the quality. In collaboration with reputed organization it offers Value education certificate course, oraganise popular lecture series, seminar and webinar on various issues. For easy access of internal assessment and make it transparent IQAC executed Student portal system in college website. Few appreciated quality initiatives are taken by the IQAC in recent past are as follows:

1. Offering Best student award
2. Post graduate Incentives for the students to secure their higher education

Coaching on General aptitude and University examination by its own faculties etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC tries to institutionalize the quality initiative in respect of teaching learning process by taken several decisions in its meeting over the last few years. With the help of AAA and Academic council it publishes the Academic and Administrative Report and place it on college website. In collaboration with Feedback sub-committee it reviews the teaching learning process regular basis and Action taken report is communicated with Highest administrative bodies of the college. The cell also review the course outcomes and Programme outcomes of the different department. New letter is published. Orientation programme on different issues like changing system of the education, college website, examination procedure are also conducted by the cell. It always focuses the student support programme initiated by several departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://karimpurpannadevicollege.ac.in/Pdf/AAA/AAA_Report_2022-23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The College has taken initiative for the betterment of girl students by actively promoting the Kanyashree Prakalpa and no girl student is denied of her rights of this Scheme. It is a matter of pride to our College that in Kanyashree the College has topped two times within the block of Karimpur I. There are also drop boxes where the girl students can lodge their complaint by keeping their identity undisclosed.

2. The Women's Cell of the college of the holds regular meetings at interval with the available general girl students from the college to discuss appropriate issue raised and problem faced by them. In this way counseling is done and wherever necessary these are forwarded to the college authority for implementing needful measures. A WhatsApp group named 'Nirvaya' has been created to solve different kind of issues related to Girls' students who attend college regularly.

3. There is a girl common room in the college where the girls can feel free and is private. The college has introduced a Sanitary Napkin Vending machine along with incinerator machine for the aid of the girl students at a much lower price than the market cost. Toilet facilities are provided within the girls Room to secure their privacy.

File Description	Documents
Annual gender sensitization action plan	https://karimpurpannadevicollege.ac.in/Women-counseling-and-hygiene.aspx
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.youtube.com/watch?v=aELP_5Bvm9k

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is mandatory in all educational institutions. Our college is also well looked after. An Eco Club has been formed by the college where willing students join and look after waste management. Sweepers are employed to keep the entire college premises clean and workers are also employed to clean gardens and grounds. Around 24 dustbins are kept in different parts of the entire college. Separate dustbins are used for biodegradable waste and non-biodegradable waste. Also, 2 dustbins each are used for biomedical waste and recycling waste. Eco club members always make all the students aware to throw the waste in the right dustbin. Also one day a week they pick up the various plastic items lying on the college premises and throw them in the dustbin and sometimes remove poisonous plants like Parthenium. Due to a lack of management of waste disposal elsewhere and non-biodegradable waste recycling organizations, different dumping pits have been dug in the rear of the college for dumping waste, where the waste is dumped by the workers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1ZBMVbVXI5BeK3Ixi8FDB74ITQdtjapWJ/view
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since a larger share of the local population is comprised of

people from the backward classes and community, keeping in tune with the motto of communal harmony, the tune with the motto of communal harmony, the college renders its service to her pupils irrespective of their caste, creed or religion. The college offers various kinds of stipends and scholarships for the students of backward classes and minority community. From the very beginning the college performs the festival of Saraswati Puja (The worship of the Goddess of knowledge) and though it is a Hindu festival is organised by students of all communities under the supervision of teaching and non-teaching staff which is an evident example of upholding the spirit of communal harmony. This spirit is also maintained through the fact that the college announces holidays for the festivals of all the communities. Though there are separate common rooms and wash rooms for boy and girl students, no extra facility is given to students based on their caste or religion. As they enter into the college premises, for the students their only God is education and their only altar are the class room where they are first and foremost enlightened by the luminary of education whose primary aim to make out a human being among themselves before they identify themselves through their caste or religion. So the college is successful in carries out its mission with the same vision with which it was established fifty years ago.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college tries to impart values among them which must comply with the demands for making an ideal citizen of India. This includes an awareness to inculcate a harmonious coexistence among themselves irrespective of their differences in religious, socio-economic, cultural, linguistics and gender based positions. The college has organised a good many workshops on gender sensitisation especially among girl students by the initiative of the Women's Awareness Cell. They have also organised courses on Self-defence for the girls. The Eco Club of the college has taken significant steps of tree plantation and importance of afforestation with the motto that if environment lives then we

also sustain. The college has taken initiative for the Public Address System where the National Anthem will be played at every mid-noon to inculcate the sense of nationality and integrity of the state among the students. There is no discrimination in seating arrangements for students irrespective of their caste, creed, religion or socio-economic background. The college observes the important days either in physical mode or through on-line programmes like the Republic Day, Independence Day, Women's Day, World Environment Day, Birthdays of Gandhiji, Rabindranath Tagore, Swami Vivekananda, Netaji Subhas Chandra Bose and the like. The college puts due importance in the activities of the NSS and NCC of the college, such activities which will inculcate discipline and social responsibility among students to prepare them as the responsible citizens of the future. Also arranged regular Value education programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the following:

National Voters' Day 25th January

Human Rights Day 10th December

International Women Day 8th March

Republic Day 26th January

Independence Day 15th August

World Environment Day 5th June

International Mother Language Day 21st February

NSS Day 24th September

Birth Anniversary of Rabindra Nath Tagore 8th May

Death Anniversary of Rabindra Nath Tagore 8th August

Netaji Shubahs Chandra Bose's Birth Day 23rd January

World Health Day 7th April

Cancer day 4th February

World Disability Day 3rd December

Van-mahotsab week 1st to 7th July

Observing Teachers' Day to pay tribute to Dr. Sarvapalli Radhakrishnan (5th September) and also to felicitate all the respected faculty members

Observing Saraswati Puja (January/February)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college is a social institution that has a social obligation also. Since the time of Dickens, the condition of orphan houses has not so much developed as is necessary. Since there are a few orphanages in the locality and run mostly on grants which are not enough for the all-around development of the hapless inmates of these orphanages, the NSS Unit of our college thought of it as a scope to deliver some educational help to these children.

GRACE stands for Guidance to Reach Academic and Competitive Examinations and this very abbreviation provides for itself the keywords that describe the practice.

The goal of education is to achieve good jobs or avail entry to good institutions after the UG course and such coaching facilities are available in urban areas. So, to avail of such coaching, it is a hardship for our students to manage the financial load in transport or manage a residence nearby and above all the course fees for such coaching. So, to make relief, as per the capacity of the college, the college has introduced free coaching to interested students to face the challenges of the outer world when they pass out from the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of the institution in one area distinctive to its Vision Mission:

The foremost aim for the establishment of the college was to render Higher Education to the local youth where there was no college within the 100 km radius of Karimpur. At present though some Government & Govt-aided college has been established within that area, still there is no college within the 40 km radius of Karimpur and as along with time the population has increased the college is catering the same need to the juvenile aspirants as it catered fifty years ago. Moreover, being situated at a hinterland on the edge of Bangladesh border. From the very beginning the college has maintained its tradition of retaining indiscrimination among the boys and girl students and as the fairer sex is weaken in our societal set up, it has extended special facility for the girl students for their safely and security. And that is why for both the residents of No-man's land and girl students, the college has framed its class routine in such a manner that there shall be no problem for them to attend the college and also ensured their safe and harassment free return to home.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is provided with a suggested curriculum from the affiliating university for respective subjects and is done by chalk & the delivery of this curriculum is done by chalk and talk method, still to make classes interesting to students and at the same time to complete the curriculum within the stipulated time the teacher's have to deal with the matter with time management skill and that too with due efficiency. The affiliating University not only provides the curriculum but also provide a tentative map of how many classes can be taken to teach a particular topic. Since CBCS has been introduced the teacher has to modify the guide map in accordance to the credit given against a particular subject. For an efficient delivery of the curriculum the teacher's adopt the following methods :

1. The departmental teacher's in a meeting among themselves chalk out who is going to teach which potation of the curriculum. That is done quite meticulously so that one does not over side the other, else it would arouse confusion among the learners.
2. Each teachers then chalks out a lesson plan for the weak he/she chalks out which areas he will discuss sequentially and makes a details scheme of introduction to scheme of introduction to conclusion within the stipulated number of classes allotted to teach the topic.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A college is basically an institution of teaching & learning. The students are its primary stakeholders. It is thus the duty of the institution to cater to their needs especially in the

field of learning. But the college has to perform various assignments including examinations, admission, seminar & workshops, cultural programmes, students' council Fresher's Welcome Programme, observations of various red letter days and there are vacations and holidays also. All the days of the year cannot be devoted for the purpose of teaching and learning. But to give them the best and to utilize the best number of teaching learning days an academic calendar is a must. Since there are certain unforeseen (viz. Election duty of teachers; acquisition of college by the Election Commission or police for election purpose, natural calamity, seminar & work shop etc.) or schedules which cannot be fixed at a prior time, the college prepare an academic calendar and give it to the college website which reflects the various assignments and tentative schedules to help the teachers and students to complete their curriculum within the stipulated period of time. The academic calendar presents a consolidated idea to the students about the tentative scheduled of their fresher's welcome ceremony, cultural and athletic events, dates of internal assessments , university examination, vacation & holidays. Hence it is helpful for the students to make preparations for examination utilities the best of the teaching learning days.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://karimpurpannadevicollege.ac.in/Pdf/Academic-calendar/Academic_Calendar_2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

91

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

91

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers several General Elective Courses (GEC) as a part of the Core courses and Compulsory Courses which address Environment and sustainability, Human Values, Gender and ethics. Under the CBCS system of Kalyani University the undergraduate students of (Honours) and Programmes courses have to go through with this curriculum throughout their semesters.

1. Human Rights, Gender and Environment: It is an Under graduate General Elective subject offered with History, Geography, Philosophy and Bengali Honours. It consists 75 marks(6 credit)

POL-H-GE-T-2(A):- Human Rights, Gender and Environment

Generic Elective Course: Credit-6. Full Marks-75

ABILITY ENHANCEMENT COMPULSORY COURSE (AECC 2)

ENVIRONMENTAL STUDIES

Unit 1: Introduction to Environmental studies

Multidisciplinary nature of environmental studies; Scope and importance; Concept of sustainability and sustainable development.

Unit 2: Ecosystems

Unit 3: Natural Resources : Renewable and Non-renewable Resources

Unit 4: Biodiversity and Conservation

Unit 4: Biodiversity and Conservation

Unit 5: Environmental Pollution

Unit 6: Environmental Policies & Practices

Unit 7: Human Communities and the Environment

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1615

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://karimpurpannadevicollege.ac.in/Pdf/Feedback/Students_Feedback_2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3823

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1830

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. The students get the opportunity of collaborative learning by participating in quiz, group discussion, field work, games and sports, practical classes in groups. The institution has a Media Centre for preparing charts, graphs etc., teaching aids, one seminars hall, four smart class rooms, OHP, and necessary support structure and system for the purpose.

2 Besides these kinds of traditional methods, the college undertakes many student-centric methods for enhancing learning experiences. One such method is Mentoring System for Students to minimize drop-outs through personal counselling. In modern times students undergo various problems of stress. Considering the student teacher ratio in classrooms, it is impossible at times to give personal attention to students in class. One solution therefore is a Mentor who can form the bond with

students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision-making for overall programme. Each teacher is assigned few students of the concerned departments. As there is shortage of teaching staff there is no uniform rule on how many students will be allotted to a teacher. They meet at least once a week to discuss, clarify and share various problems which may be personal, domestic, academic etc. The teacher involves local guardians and parents as well, whenever necessary. The students are asked to share their e-mail id and mobile numbers with the teachers and

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4942	47

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Different departments apply different modes of student-centric and interactive learning methods suitable for their subject of teaching.

1. Uses of charts, graphs, models, maps, etc., arranging quiz and group discussion in the topic already taught in the class, brief lecture by the students at the beginning of a class, enacting drama in the topic in linguistic subjects, field work, games, sports and practical classes in science subjects, etc. are practiced as a part of student-centric and interactive learning methods. The students get the opportunity of collaborative learning by participating in quiz, group discussion, field work,

games and sports, practical classes in groups. The institution has a Media Centre for preparing charts, graphs etc., teaching aids, one seminars hall, four smart class rooms, OHP, and necessary support structure and system for the purpose.

It is needless to say that a mentor gets the job satisfaction. Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students. Prospects of turning out as a well adjusted citizen and a responsible human being also increases through this process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the institution use ICT-enabled Smart classrooms as per the requirement to fulfill the objectives of teaching and also for proper visualization of topics to the students. Smart classroom facility is availed by the teachers with prior booking through the College portal and available and unavailable slots can be visible before booking a slot for the class. Apart from this, teachers upload their recorded lectures on YouTube for students to watch anytime for their preparation. Study materials and other necessary information are shared from time to time in the Google Classroom of each department.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/view/ict-kpdc/departmental-links

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

509

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per new CBCS the college has to arranged the two Internal Assessments Test, along with the Assignments to full fill the examination procedure of every semester and at the same time Class-Tests, Mid-Term Tests, Selection Tests prior to First, Second and Third Part Examinations scheduled by the University of Kalyani for the student who are under the previous system of Annual examination system(1+1+1) results are duly intimated to the examinees within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers again as home assignments incorporating the modification and changes made by the examiners in the test-scripts. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. As mentioned earlier that, after evaluating the students writing and oral skills, the marks are uploaded in the 'Students Portal' where an individual student can see his/her marks personally. If a student feels dissatisfied his/her examined answer scripts(s) where the teacher/examiner personally points out the faults made and give counsels to the concerned student how to overcome his/her weakness and mend the loop holes of his/her understandings.
2. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student.
3. The Parent- Teacher Meeting is a regular phenomenon for the First Year and the Second-Year students (previous system). Such meetings are held after the publication of results of the Mid-Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic, the teachers try whole-heartedly to provide the students with a broader understanding of the subject of their study.

File Description	Documents
Any additional information	View File
Link for additional information	https://karimpurcollege.in/StudentPortal/logIn.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of communication of COs

Decided in the Academic subcommittee meeting by the Head of the Departments

Posted in the college website

Posted in the college notice board

Intimated to the students in the classroom

Programme outcome: Since the curriculum / syllabus is set by the affiliating University following the CBCS mode, the programme outcomes are as such :

B.A. (Genl.): It offers a holistic development of a students and guides him/her to compete in the outer world.

B.Sc. (Genl.): It develops the logical and analytical skill among the students.

BSC. And B.A.(Hons): It offers scope for interdisciplinary proficiency, develops analytical skills among students . They are encouraged to develop imagination which eventually indulges creativity. They are encouraged to develop communication skills and gather current information which will help them to face the world of job in the outer world. A similar courses on Spoken English, Computing Skill and Yoga help to develop their Head-heart and Hand simultaneously. Introduction of NCC as an elective subject from AY 2022-23 will also certainly inculcate among students the value of teamwork and discipline.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://karimpurpannadevicollege.ac.in/Programme-specific-outcomes-hons.aspx
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

Mechanism of communication of COs

Decided in the Academic subcommittee meeting by the Head of the Departments

Posted in the college website

Posted in the college notice board

Intimated to the students in the classroom

The course and its curriculum are well reflected in the college website so that it reaches all the stakeholders and they can prepare themselves accordingly.

Programme outcome: Since the curriculum / syllabus is set by the affiliating University following the CBCS mode, the programme outcomes are as such :

B.A. (Genl.): It offers a holistic development of a students and guides him/her to compete in the outer world.

B.Sc. (Genl.): It develops the logical and analytical skill among the students.

BSC. And B.A.(Hons): It offers scope for interdisciplinary proficiency, develops analytical skills among students . They are encouraged to develop imagination which eventually indulges creativity. Apart from this the college often organises certificate/ add on courses on value education which inculcates ethical values , among students and imbibes in them the moral sense to become ideal citizens of the future . A similar courses on Spoken English, Computing Skill and Yoga help to develop their Head-heart and Hand simultaneously. Introduction of NCC as an elective subject from AY 2022-23 will also certainly inculcate among students the value of teamwork and discipline.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

310

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://karimpurpannadevicollege.ac.in/Pdf/Feedback/Students_Feedback_2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

26.97

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	<p>1. https://www.serbonline.in/SERB/HomePage 2. https://www.tceq.texas.gov/</p>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To fulfil the institutional commitment in respect of both academically and socially Karimpur Pannadevi College has taken the following initiatives. The activities can be classified into different categories like health survey, gender issues, social responsibility or service, social harmony, cleaning, promoting awareness etc. The college NSS, NCC and Eco-club organizes several programme on the above issues in collaboration with other Government and non-government issues. To provide a ethical and social value among our students this kind of extension activities are arranged regularly by the college. several activities were conducted in the neighbourhood areas of the college and CNCP, the orphanage, Pattaboka and sometime we invite neighbourhood schools, Communities members, students for tsking active part in the programmes. These social activities developed their personality and help to built a good character. Academic development is coupled with character and moral development which is essential for the day. We think these activities surely help to achieve a balance personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

410

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has forty (30) fully functional Classrooms along with white board. The mode of teaching is both conventional Chalk & Talk method along with Digital mode. 2 (two) Digital Classrooms and ICT-enabled classrooms Our auditorium which can accommodate more than 650 students has a set-up of the interactive digital board with digital surround speakers and cordless microphones and lapels. One of the classrooms has been upgraded to a smart classroom with a high-end interactive digital board, and a desktop computer with a Wi-Fi facility. One gallery room is also equipped with a portable projector and automatic motorized screen. 10 well equipped laboratories are functional. The Central Library is partially automated. It has a rich and varied collection of books, some rare and no longer in print, and academic E-journals, both national and international. INFLIBNET/ NLIST facility is available for teachers. Computer and internet facility is available for the campus is also Wi-Fi enabled for everyone
Laboratory Facilities: The science departments along with geography have well-equipped laboratories along with computer and internet facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

The institution inculcates cultural activities among students. A statutory cultural sub-committee is fully functional, and it organizes various cultural activities among students which includes photography exhibition, debate, quiz contest, drawing & painting competitions, singing, dancing, recitation and performing drama. The cultural activities include observation of notable days like Tagore's Birthday, Spring Festival, International Mother Tongue Day and the like. The institution provides the smart classroom and the auditorium which contain dais and sound system facilities. This is the reason for which a good number of students have earned prestigious awards for the institution from outside.

Barring a few years lapse for COVID restrictions annual sports have restarted from this 2023-'24 session The college owns a large green ground for this purpose with sitting facilities on the edge of the field for spectators. There is a permanent long-jump pit and goal-bars at both ends. The college runs a Major Course in Physical Education, and the ground is well used by its students and teachers. There is also a gymnasium room with necessary equipment for the Physical Education students and interested students from other courses. The institution has provided Carrom Boards and Table-tennis Boards in the Common Rooms for boys' and girls' respectively to promote indoor games among them.

Though there is no established Yoga cell or center in the institution, the institution encourages Yoga among students by observing the Yoga Day and by conducting certificate courses or workshops on Yoga, both in theory and practice.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

44.6545

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

1. Karimpur Pannadevi College Library has been established on 1st floor of the college. There is a reading room for students ,seating capacity with 35 users. The library is wi-fi enabled and under CCTV surveillance.

2. The library uses cloud hosted Koha Library management software (ILMS), version Koha21.05.10 (updated date 2022-03-11).

3. Two computers have been installed for the students to access information for their academic purpose through internet and search the library OPAC. As the koha server is cloud based, the users can use the service of WEB-OPAC from anywhere.

4. The Circulation module of the software (Koha) covers all the operations like Issue, Return and Renewal with total details of members, membership records.

5. The ILMS has an excellent Support and Updates system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/karimpur-pannadevi-college-lib/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38571

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A major part of the primary stakeholders of Karimpur Pannadevi College i.e. the students were disconnected from the rest of the world due to inaccessibility of internet and unavailability of proper infrastructure before the year 2014-2015. The college authority understood the matter and started installing and upgrading the IT facilities in the campus. The college faces few challenges during the installation/upgradation process due to the locational disadvantage. For minor and usual maintenance related tasks, experienced vendors did not respond to accept the work order and the college had to struggle to overcome these hurdles. Despite the challenges, the college managed to upgrade the IT facilities.

2022-2023

1. Purchased 15 new Computer systems (Monitors with other necessary attributes) for College Computer Lab. 2. Initiated Online Slot Booking for Smart Classroom (ICT enabled) of College. 3. Purchased and Installed 2 Wifi Router (1 in IQAC Room and another in Computer Lab) 4. Purchased and installed 2 Close Circuit Cameras for Computer Lab. 5. Purchased and

installed 14 Sound boxes for important announcements and for playing our National Anthem regularly. (Installed in College Corridor). 6. Purchased and installed 10 new Gong bells with a 1-hour timer and placed them in the college corridor. 7. 13 new computer system (with high configurations) have been purchased and installed, which are allotted to all 13 departments we have in our college. Overall the college has the IT sub-committee, which is entrusted to looking after the facilities and keep it up to date.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

84.2003044

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college:

There is a Purchase and Development Sub-committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water, power supply and gas is looked after by this committee. All work is done through web tender & notice-tender system as per standard norms under the supervision of Finance Sub-committee. During all maintenance and upgradation work related to civil and electrical a supervisor is assigned by the college authority to verify the work done by the contractors. All minor faults are attended and repaired by hired technicians, carpenters etc.

Computer & IT infrastructure

Maintains Dead Stock Register regularly to keep account of the non-functional equipment and infrastructure, like computers, printers, etc. Maintenance and upgradation is looked after by computer maintenance committee from time to time. Annual Maintenance Contracts (AMC) for computers used in different departments as well as those used as a central facility like the Wide Area Network (WAN), Intercom etc. are renewed regularly to ensure their good service.

Laboratory Equipment's/ Machineries

Gas connection pipe line is checked regularly for any leakage

by staff from GCGS or by any able technician. Maintains stock register by laboratory for keeping a list of chemicals, glassware and any other instruments are used in the laboratory. Maintains Dead Stock Register regularly to keep account of the non-functional equipment and machineries etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://karimpurpannadevicollege.ac.in/Tender.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3526

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	https://karimpurpannadevicollege.ac.in/Career-development-22-23.aspx
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
150	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

88

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the Rule of West Bengal Government and Statue of the University of Kalyani it is mandatory to form an active Students' Union consists by student representatives in the college. Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution such as the Governing Body, Finance Sub-committee , and Alumni Association of the college. One representative each is elected as Class Representative (CR) from the B.A./B.Sc undergraduate Honours programmes. The General Secretary (GS) represents as the Students' Representative to the Governing Body is selected as per University norms. The SR addresses and represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. The Students Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, Annual Cultural Programme, Annual Sports, Eco-Club.

Additionally, the SR organizes the 'Saraswati Puja' in the college along with his/her peers and is responsible for the smooth execution of the various aspects related to this function. The college Sports is an annual and an important event and the Students Representative has the responsibility to co-ordinate the different sports activities and events and assist the teachers in making the event a success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Now we have an active and vibrant Alumni association named 'Karimpur Pannadevi College Alumni', registered under the West Bengal Society Registration Act 1961, (Reg. No: S0000190/2018-2019) dated 4th June 2018 consisting of former students. At present our most distinguished alumni, Dr. Bimalendu Biswas, Honourable Controller of Examination of the University of Kalyani is the President of this association. The registration fee for alumni is a minimal Rs. 100/-, but the association is open to accepting donation of larger sums and welcomes any contribution from those who are willing. Though it was registered very recently but during this time The Association has taken several steps towards initiating useful activities:

1. The Association has extended full support in organising the Blood Donation Camp in 2018, where 80 donors have donated their blood. It was remarkable initiative from their side that most of the donors are become alumni.

File Description	Documents
Paste link for additional information	https://karimpurpannadevicollege.ac.in/Alumni-association.aspx
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision:

"To empower local under-privileged youths through knowledge, information and value-based higher education."

Our Mission

1. To transforming the darkened demographic situation into an awakened one by imparting higher education to the aspiring youth.
2. To offer suitable undergraduate courses to enable the young people of the locality fit for educational and administrative services.
3. To offer value-based and value-added education to groom the students as capable, sensible and responsible citizens of the country.

The dedicated approach of the Governing Body, Teacher-in-charge and Faculty and Non-teaching Staff develops and executes the quality policy and plans in order to achieve the mission and vision of the college.

1. The Governing Body of the college works in close collaboration with the Teacher-in-charge (Head of the Institution, HOI) to regulate and maintain an amicable and scholastic environment required for this purpose.
2. The Sub-Committees meet regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. The college administration always encourages the teaching faculty to participate in Orientation/ Refresher Courses, Seminar, workshop to become more updated and enhance their resources. The management inspires individual research work in the form of Faculty Development Programmes (FDP), Major and Minor Research Projects undertaken by the members of teaching staff.

File Description	Documents
Paste link for additional information	https://karimpurpannadevicollege.ac.in/College-history.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since a the college has to perform a large number of obligations both in administrative and academic field, it is not possible for a single person (HOI) or a single body (G.B) to look after every pros and corns of the matter. Hence with the initiative of the HOI, the honourable G.B. has framed various Sub- Committees who are vested upon to perform their respective duties and give proper advice and counsels to the HOI for talking necessary steps for their implementation. They are endowed upon the right to take decision regarding those matters and act accordingly. Such an initiative of decentralization has propelled a democratic atmosphere within the college and workloads have been distributed in smaller fragments which have made it easier to execute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Digitalize Student Internal Assessment Marks and Attendance.

Action Plan: Introduce a dedicated Student Portal in the college website for getting available internal Assessment marks including attendance of every student in concern semester.

1. To identify the requirements for the academic session.
2. To select suitable mechanism to achieve the goal.
3. To implement the system and optimize its efficiency through real-time monitoring.

Process &Outcome of Implementation:

To make our college administration more students friendly and more paperless the college has decided to execute E-information system regarding marks of the students. Now, as per the existing system of CBCS the college has to take two internal assessment tests and also provide marks on their attendance in a particular semester, which will be a part of their Semester End Examination(SEE).The process was initiated by the IT subcommittee in collaboration with Academic Sub Committee to coordinate the process. Again it was placed before Governing Body for its final approval. A dedicated software is prepared by Dr. Samit Paul, Assistant Professor, Department of Physics of our college, to implement this. No outsource is needed in this respect. It is completely our own E- management system.

Now students of every semester irrespective of all honours subjects have got the opportunity to see their score easily by just go through the college website student portal tab and

putting their College ID.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The topmost body of the management of the institution is the Governing Body which comprises of full-time teaching & non-teaching representatives, student representative (if there is a functional students' union), nominees from the State Government, affiliating university, State council of Higher Education & the President of the G.B. is appointed by the Higher Education Directorate of the State. It is responsible for framing different statutory bodies like Finance sub-committee and the IQAC as per Government and UGC guidelines. There are several sub-committees under the IQAC. The sub-committees hold regular meetings, and their resolution is recommended to the IQAC who, if necessary, forwards some resolutions/proposals before the G.B. for its final approval. The members of the committees are comprised mostly of teaching & non-teaching staff and sometimes the Government &/or University nominee(s) are included in. Appointment in substantive posts is made after seeking against sanctioned vacant posts from the state government, while appointment of casual/contractual staff is made from college own fund after interview by the expert committee formed internally by the G.B.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Since in West Bengal Durga Puja is the biggest festival, the college offers Puja advance/ex-gratia to staff against post dated cheque for the sake of the festivity of the season and that is to be realized before the commencement of next financial year. Since the casual NTS Guest teacher do not avail any monthly contribution from the Government, the college has made provisions of non-refundable bonus within her capacity for the sake of the festivity of the season.

Since the development of the college depends a lot upon the proper functioning of duties arranged to her Teaching and Non- Teaching staff, it is the duty of the college to double after their welfare in time of need.

2. The college provides food against the allotted centre

fees for the staff during University Exam When staff has to arrive the college at 9.00 a.m. and has to leave not before 5.30 pm. So on humanitarian ground the college tries to provide sufficient food/beverages within her capacity at the time of break between two halves of examinations.

3. The college G.B provides scope for availing interest free loan for its staff esp. for their medical needs of him/herself or any family member which is to be refunded in equal installments within a stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For promotion/placement of teachers in substantive posts the incumbents place their Performance Based Appraisal papers to the IQAC. The IQAC after going through proper screening, if

everything is found in order, recommends it to the G.B. The G.B. thereafter directs HOI to apply to the State Government and affiliating University to form Screening/Selection Committee which holds a meeting, and the recommendation of the committee is placed before the G.B. again to do the needful. For non-teaching employees, proposal is sent to the Higher Education directorate through G.B. which after proper screening does the needful. For State Aided College teachers, after their completion of NET/SET or Ph.D. or completion of 10/20 years' service, proposal is sent to the Higher Education directorate through G.B. which after proper screening does the needful. There is no such performance appraisal system for the casual/contractual staff of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The auditor of the institution is appointed by the Higher Education Department of the State Government from time to time. Govt. audit had been done till FY 2019-2020. The college arranged for the internal audit for the FY 2020-'21 & 2021-'22. Presently on 09.02.2024 the State govt. has appointed auditor for the FY 2020-'21, 2021-'22 & 2022-'23 which reached the college on 23.02.2024 afternoon. So, the audit is done almost regularly, and the report is furnished to the State government for its kind information and necessary action, if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The State Government takes the liability for the salary component of Full-time employees (TS & NTS) only and State Aided College Teachers. The college has to depend on fees collected from students of which 50% of the tuition fees has to be deposited to the State Government. From the rest fund the college pays for the casual non-teaching staff and honorarium for invited lectures. From this own fund the college undertakes development works (through BDO Office) and beneficiary projects for the stakeholders of the institution. Recently funds had been sought from the MP-LAD and works have been carried out by the local BDO office. College gives lease to its pond and canteen from which some money is earned by the college. Teachers who are carrying out various Research Projects the utilization of fund is audited and presented to the funding agency by the teachers and the overhead expenses are utilized by the institution to provide better infrastructure and environment for the researchers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1.

From the very beginning of its inception IQAC always looking after the academic and administrative quality sustenance of the HEI. In its regular meeting IQAC proposed and executed various quality initiative which facilitated the stake holders and helps the HEI to achieve the excellence in various areas. It monitoring the overall activities of the sub-committees and suggest important recommendations to promote the quality. In collaboration with reputed organization it offers Value education certificate course, oraganise popular lecture series, seminar and webinar on various issues. For easy access of internal assessment and make it transparent IQAC executed Student portal system in college website. Few appreciated quality initiatives are taken by the IQAC in recent past are as follows:

1. Offering Best student award
2. Post graduate Incentives for the students to secure their higher education

Coaching on General aptitude and University examination by its own faculties etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC tries to institutionalize the quality initiative in respect of teaching learning process by taken several decisions in its meeting over the last few years. With the help of AAA and Academic council it publishes the Academic and Administrative Report and place it on college website. In collaboration with Feedback sub-committee it reviews the

teaching learning process regular basis and Action taken report is communicated with Highest administrative bodies of the college. The cell also review the course outcomes and Programme outcomes of the different department. New letter is published. Orientation programme on different issues like changing system of the education, college website, examination procedure are also conducted by the cell. It always focuses the student support programme initiated by several departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://karimpurpannadevicollege.ac.in/Pdf/AAA/AAA_Report_2022-23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The College has taken initiative for the betterment of girl students by actively promoting the Kanyashree Prakalpa and no girl student is denied of her rights of this Scheme. It is a matter of pride to our College that in Kanyashree the College has topped two times within the block of Karimpur I. There are also drop boxes where the girl students can lodge their complaint by keeping their identity undisclosed.

2. The Women's Cell of the college holds regular meetings at interval with the available general girl students from the college to discuss appropriate issue raised and problem faced by them. In this way counseling is done and wherever necessary these are forwarded to the college authority for implementing needful measures. A WhatsApp group named 'Nirvaya' has been created to solve different kind of issues related to Girls' students who attend college regularly.

3. There is a girl common room in the college where the girls can feel free and is private. The college has introduced a Sanitary Napkin Vending machine along with incinerator machine for the aid of the girl students at a much lower price than the market cost. Toilet facilities are provided within the girls Room to secure their privacy.

File Description	Documents
Annual gender sensitization action plan	https://karimpurpannadevicollege.ac.in/Women-counseling-and-hygiene.aspx
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.youtube.com/watch?v=aELP_5Bvm9k

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is mandatory in all educational institutions. Our college is also well looked after. An Eco Club has been formed by the college where willing students join and look after waste management. Sweepers are employed to keep the entire college premises clean and workers are also employed to clean gardens and grounds. Around 24 dustbins are kept in different parts of the entire college. Separate dustbins are used for biodegradable waste and non-biodegradable waste. Also, 2 dustbins each are used for biomedical waste and recycling waste. Eco club members always make all the students aware to throw the waste in the right dustbin. Also one day a week they pick up the various plastic items lying on the college premises and throw them in the dustbin and sometimes remove poisonous plants like Parthenium. Due to a lack of management of waste disposal elsewhere and non-biodegradable waste recycling organizations, different dumping pits have been dug in the rear of the college for dumping waste, where the waste is dumped by the workers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1ZBMVbVXI5BeK3Ixi8FDB74ITQdtjapWJ/view
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

D. Any 1 of the above

bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since a larger share of the local population is comprised of people from the backward classes and community, keeping in tune with the motto of communal harmony, the tune with the motto of communal harmony, the college renders its service to her pupils

irrespective of their caste, creed or religion. The college offers various kinds of stipends and scholarships for the students of backward classes and minority community. From the very beginning the college performs the festival of Saraswati Puja (The worship of the Goddess of knowledge) and though it is a Hindu festival is organised by students of all communities under the supervision of teaching and non-teaching staff which is an evident example of upholding the spirit of communal harmony. This spirit is also maintained through the fact that the college announces holidays for the festivals of all the communities. Though there are separate common rooms and wash rooms for boy and girl students, no extra facility is given to students based on their caste or religion. As they enter into the college premises, for the students their only God is education and their only altar are the class room where they are first and foremost enlightened by the luminary of education whose primary aim to make out a human being among themselves before they identify themselves through their caste or religion. So the college is successful in carrying out its mission with the same vision with which it was established fifty years ago.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college tries to impart values among them which must comply with the demands for making an ideal citizen of India. This includes an awareness to inculcate a harmonious coexistence among themselves irrespective of their differences in religious, socio-economic, cultural, linguistics and gender based positions. The college has organised a good many workshops on gender sensitisation especially among girl students by the initiative of the Women's Awareness Cell. They have also organised courses on Self-defence for the girls. The Eco Club of the college has taken significant steps of tree plantation and importance of afforestation with the motto that if environment lives then we also sustain. The college has taken initiative for the Public Address System where the National

Anthem will be played at every mid-noon to inculcate the sense of nationality and integrity of the state among the students. There is no discrimination in seating arrangements for students irrespective of their caste, creed, religion or socio-economic background. The college observes the important days either in physical mode or through on-line programmes like the Republic Day, Independence Day, Women's Day, World Environment Day, Birthdays of Gandhiji, Rabindranath Tagore, Swami Vivekananda, Netaji Subhas Chandra Bose and the like. The college puts due importance in the activities of the NSS and NCC of the college, such activities which will inculcate discipline and social responsibility among students to prepare them as the responsible citizens of the future. Also arranged regular Value education programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the following:

National Voters' Day 25th January

Human Rights Day 10th December

International Women Day 8th March

Republic Day 26th January

Independence Day 15th August

World Environment Day 5th June

International Mother Language Day 21st February

NSS Day 24th September

Birth Anniversary of Rabindra Nath Tagore 8th May

Death Anniversary of Rabindra Nath Tagore 8th August

Netaji Shubahs Chandra Bose's Birth Day 23rd January

World Health Day 7th April

Cancer day 4th February

World Disability Day 3rd December

Van-mahotsab week 1st to 7th July

Observing Teachers' Day to pay tribute to Dr. Sarvapalli Radhakrishnan (5th September) and also to felicitate all the respected faculty members

Observing Saraswati Puja (January/February)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college is a social institution that has a social obligation also. Since the time of Dickens, the condition of orphan houses has not so much developed as is necessary. Since there are a few orphanages in the locality and run mostly on grants which are not enough for the all-around development of the hapless inmates of these orphanages, the NSS Unit of our college thought of it as a scope to deliver some educational help to these children.

GRACE stands for Guidance to Reach Academic and Competitive Examinations and this very abbreviation provides for itself the keywords that describe the practice.

The goal of education is to achieve good jobs or avail entry to good institutions after the UG course and such coaching facilities are available in urban areas. So, to avail of such coaching, it is a hardship for our students to manage the financial load in transport or manage a residence nearby and above all the course fees for such coaching. So, to make relief, as per the capacity of the college, the college has introduced free coaching to interested students to face the challenges of the outer world when they pass out from the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of the institution in one area distinctive to its Vision Mission:

The foremost aim for the establishment of the college was to render Higher Education to the local youth where there was no college within the 100 km radius of Karimpur. At present though some Government & Govt-aided college has been established within that area, still there is no college within the 40 km radius of Karimpur and as along with time the population has increased the college is catering the same need to the juvenile aspirants as it catered fifty years ago. Moreover, being situated at a hinterland on the edge of Bangladesh border. From the very beginning the college has maintained its tradition of retaining indiscrimination among the boys and girl students and as the fairer sex is weaken in our societal set up, it has extended special facility for the girl students for their safely and security. And that is why for both the residents of No-man's land and girl students, the college has framed its class routine in such a manner that there shall be no problem for them to attend the college and also ensured their safe and harassment free return to home.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Introducing more digital Class rooms.
2. More faculty exchange programme.
3. Promoting Research oriented environment.

4. Establishing effective Career and Placement Cell.
5. Completing Green and energy audit with ISO
6. Digital attendance and RFID system.