



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 1)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
KARIMPUR PANNADEVI COLLEGE  
C-44056**

**Karimpur  
West Bengal  
741152**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	KARIMPUR PANNADEVI COLLEGE Karimpur West Bengal 741152	
2.Year of Establishment	1968	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	13	
Programmes/Course offered:	14	
Permanent Faculty Members:	22	
Permanent Support Staff:	3	
Students:	3020	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Adequate land with greenery for further infrastructural development 2. Excellent support for students from Government management and teacher community 3. Inculcation of human values and national values.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 05-04-2023 To : 06-04-2023	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. PIYUSH KANT DIXIT	Vice Chancellor,Uttarakhand Sanskrit University
Member Co-ordinator:	DR. PROF. NAGAJYOTHI KORIPPELLA	Professor,Aarupadai Veedu Institute of Technology
Member:	DR. S HAUKHANLIAN MATE	Principal,Govt Aizawl North College
NAAC Co - ordinator:	Dr. A.v. Prasad	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	<b>The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment</b>
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>
1.4	Feedback System

### Qualitative analysis of Criterion 1

Karimpur Pannadevi College, West Bengal is affiliated to University of Kalyani since 1999, which was previously affiliated to University of Calcutta. and established in the year 1968 to provide higher education to local youths. The college has 12b and 2f recognition from UGC. The teachers follow a lesson plan and conduct presentation sessions by students. Teachers use ICT tools for teaching. The college prepares an academic calendar and monitors the completion of syllabus within stipulated time. The academic calendar has details of academic sessions, examinations and other events. Being an affiliated college, Karimpur Pannadevi college has no flexibility in designing the curriculum but follows the curriculum as prescribed by the concerned University along with value added courses. The college offers General Elective Courses (GEC) as a part of the Core courses and Compulsory Courses which address Environment and sustainability, Human Values, Gender and ethics. The activities related to cross cutting issues are effectively organized by NSS, NCC and women cell. Due to shortage of teachers, Classrooms, laboratories and latest edition books in the library, the teaching-learning process is not remarkable. The college is following CBCS system and NEP as implemented by the affiliating University. Online feedback is being collected from the students, and faculty, analysed and appropriate action taken.

### Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)

2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools</b>
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	<b>Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient</b>
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<b>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated</b>
2.7	Student Satisfaction Survey

### Qualitative analysis of Criterion 2

The student-faculty ratio is 107:1. There are 47 faculty members out of which 11 are PhDs and 5 M. Phil. Two faculty members have undertaken post -doctoral research. Usage of charts, graphs, models, maps, etc., arranging quiz and group discussions, brief lectures by the students at the beginning of a class, enacting a drama on the topic in linguistic subjects, fieldwork, games, sports and practical classes in science subjects, etc. are practised as a part of student-centric and interactive learning methods. Each teacher is assigned a few students for mentoring from the concerned departments. As there is a shortage of teaching staff there is no uniform rule on how many students will be allotted to a teacher. The college conducts two internal exams along with one assignment. The students are provided with the **corrected answer scripts** by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of **optimal answers are clarified by the examiners**. After evaluating the students writing and oral skills, the marks are uploaded to the **'Student portal'** where an individual student can see his/her marks personally. Moreover a timebound grievance redressal chart along with concerned authority is reflected on website to inform the stakeholders and also the online form to register their grievances. NCC is very active and students are encouraged to join. Program outcomes and course outcomes to be defined and displayed on website and other forums. POs and COs to be mapped and attainment should be evaluated. Two faculty members have developed software for student portal where all the details of students can be retrieved

### Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	<b>Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge</b>
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>
3.4.2 QIM	<b>Awards and recognitions received for extension activities from government / government recognised bodies</b>
3.5	Collaboration

### Qualitative analysis of Criterion 3

The faculty members are allowed to take up research activities utilizing the existing facilities. The college has a Research and Development Cell to monitor and address the issues of research. Project funding from Various government bodies has been received by the college for research activities. The teachers published 36 research papers in UGC CARE journals and 19 chapters in edited books. Funds has been arranged from SERB-TARE and Research Grants from "Egiye Bangla/Gobeshonay Bangla", an initiative of the Government of West Bengal and proper utilisations are submitted from time to time before the concerned granting authorities. College is regularly publishing newsletters and e-magazines. The college NSS, NCC and Eco-club organizes several programmes on the above issues in collaboration with other Government and non-government agencies. Since 2017-2018 several activities were conducted in the neighbourhood areas of the college and CNCP, the orphanage, Pattaboka and neighbourhood schools, Committee members and students actively take part in various extension and outreach programmes. Almost every year blood donation camp is organized by the college to promote a sense of social service in unselfish way among the students. The college has taken the

opportunity in collaboration with the Alumni Association of the college to offer winter garments to those helpless children by which they can get relief from the cold. Awareness programmes on women's health, science, cancer are conducted. The college has recognitions for the active functioning of NCC

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	<b>Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution</b>
4.2	Library as a Learning Resource
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library</b>
4.3	IT Infrastructure
4.3.1 QIM	<b>Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection</b>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The college is spread over an area of about 7 acres of land with built up area of 40,000 sq ft. The institution has twenty 20 fully functional Classrooms, 5 laboratories and one computer lab along with smart class. Nethaji Subas Open University Study centre has been established in the campus for promoting distance education. Common rooms available for both boys and girls, where the facilities need to be improved. Alumni association room is available for effective functioning of alumni association. The mode of teaching is both conventional Chalk & Talk method along with Digital mode. Auditorium which can accommodate more than 650 students has a set-up with interactive digital board, digital surround speakers and cordless microphones and laptops. One of the classrooms has been upgraded to a smart classroom with a high-end interactive digital board, and a desktop computer with a Wi-Fi facility. One gallery room is also equipped with a portable projector and automatic motorized screen. The Central Library is fully automated. It has collection of 18,000 books, and academic E-journals, both national and international. NLIST facility is available for teachers. Computer and internet facility is available to teachers and students. Gym facilities and musical instruments are available. The library uses cloud-hosted fully automated Koha Library management software (ILMS), version Koha **21.05.10 (updated date 2022-03-11)**. There is a reading room for students, a seating capacity of 35 users which has to be improved. The library is wi-fi enabled and under CCTV surveillance. Biometric attendance, printers, computers, wifi routers, projector, microphones are updated every year. The college has two ponds out of which one is used for culturing fish. The laboratory equipments should be covered under AMC for the effective functioning and servicing of equipments.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

Qualitative analysis of Criterion 5

To allure the students to education, the state government scholarships, freeships are offered to the deserved students. Alumni association named 'Karimpur Pannadevi College Alumni', registered under the West Bengal Society Registration Act 1961, (Reg. No: S0000190/2018-2019) dated 4th June 2018 consisting of former students. The Association has extended full support in organising the Blood Donation Camp in 2018, where 80 donors have donated their blood. In time of Golden Jubilee Celebration of the college, on December 2018, the Alumni has successfully organised a Programme named "Praktani" where former teachers and donors members, ex-student representative and distinguished Alumni were given warm felicitation on behalf of the college. However the alumni association needs to be strengthened. The wards of the alumni have taken up education in the college and many of Alumni members are working as faculty in the college. There is no student council due to the instructions from Government of West Bengal.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<b>The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance</b>
6.2	Strategy Development and Deployment
6.2.1 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc</b>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	<b>The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff</b>
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	<b>Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)</b>
6.5	Internal Quality Assurance System
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities</b>

#### Qualitative analysis of Criterion 6

The foremost aim for the establishment of the college was to render Higher Education to the local youth, where there was no college within the 100 km radius of Karimpur. The Governing Body of the college works in close collaboration with the head of the institution to regulate and maintain an amicable and scholastic environment required for this purpose. IQAC organizes Seminar, Popular Lecture Series, Extended Activities to motivate the students and to inspire them. Value education courses are conducted in collaboration with other institutions. Most of the students are of first generation. To ensure the higher education of the stakeholders the college has introduced Incentives to students who get the chance to continue their post-graduation in university. Interest free loans, festival advance amount, bonus, health schemes, maternity leave, paternity leave, child care leave, performance appraisal are some of the staff welfare measures. The college pursued the local bodies to contribute for its infrastructural development and as the result of it the college road, two classrooms has been constructed by the B.D.O. office. Electrical renovations have been made with the aid from governing body president and Solar Panels has been installed on rooftop at the contribution from the



Ministry of WEBREDA, Government of West Bengal. Regarding the latter the college has reached for an agreement with the WBSEDCL, Karimpur. Funds has been arranged from SERB-TARE and Research Grants from “Egiye Bangla/Gobeshonay Bangla”, an initiative of the Government of West Bengal and proper utilisations are submitted from time to time before the concerned granting authorities. Seminars and symposiums of National and International levels were held with funding from MAKAIAS, ICSSR (ER) & ICSSR (New Delhi). Financial Audit from the Financial Year 2017 to 2020 has been completed by appointing Audit Firms as recommended by the Higher Education Directorate, Government of West Bengal and the Audit report for the same has been duly submitted to the concerned authority. The financial audit for the duration 2020 to 2022 completed by appointing internal auditors. Stake holders feedback, orientation program, certificate courses, academic audit, student awards are some of the IQAC initiatives. E-governance has been implemented in almost all areas of academics, administration, exams and student support. Teachers are encouraged to attend seminars, conferences and workshops. NCC wing is very effective and ANO plays a vital role. The IQAC coordinator and Teacher-In-charge function dynamically and the president of the governing body is playing major role in development of the college holistically.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years</b>
7.1.4 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)</b>
7.2	Best Practices
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual</b>
7.3	Institutional Distinctiveness
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

**Qualitative analysis of Criterion 7**

The College has taken initiative for the betterment of girl students by actively promoting the *Kanyashree Prakalpa* and no girl student is denied of her rights in this Scheme. It is a matter of pride to college that in Kanyashree the College has topped two times within the block of Karimpur. The Women’s Cell of the college holds regular meetings at intervals with the available general girl students from the college to discuss the appropriate issue raised and problems faced by them. There is a girls’ common room in the college and introduced vending machine with incinerator. The days of regional and national importance and festivals are celebrated. The college has taken initiative for the Public Address System where the National Anthem will be played at every mid-noon to inculcate the sense of nationality and integrity of the state among the students. With due respect and regard to the religious beliefs of all the communities, the college gives scope to its students to celebrate Id, Muharram, Mahabir Jayanti, Birthday of Harichand Thakur, Christmas, Chhat Puja, Durga Puja and special days like Hul Diwas or Karam Puja for the students and staff who come from a tribal background. The college has introduced a number of certificate courses on Value education with the help of the Ramakrishna Mission. To make aware of the students about Traffic rules or the evil of Drug Addiction the college always welcomes the initiative of the local police administration or the Excise department .

Educational programmes for orphanage students and guidance for competitive exams are the two best practices. The college offers various kinds of stipends and scholarships for students of backward classes and minority communities keeping in vision youth empowerment. The facilities for differently-abled to be improved. Green initiatives to be made more effective by establishing rain water harvesting, biogas and conducting green audits. ISO 14001 to be procured for environmental sustainability. Solar panels connected to grid and RO plant are available

### **Section III: OVERALL ANALYSIS** based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

#### Overall Analysis

##### **Strength:**

1. Interactive teaching learning methods and usage of ICT tools
2. Adequate land with greenery for further development
3. Green initiatives like solar panels, eco friendly ponds
4. Effective and participative governing body and teachers
5. E-governance in areas of academics, administration, student support and accounts

##### **Weaknesses:**

1. Shortage of faculty members
2. Inadequate books in the library
3. No placement assistance and poor documentation
4. Outcome based education not implemented
5. Inadequate classrooms

##### **Opportunities:**

1. There is no other college in the vicinity of 50 km radius, hence new programs may be introduced for the betterment of the student community
2. To procure funding from RUSA for infrastructural development
3. To strengthen the language programs like Sanskrit and Bengali.
4. To provide education to first generation learners.
5. To utilise the positive attitude of students for national development

##### **Challenges:**

1. Inadequate funding to develop the infrastructure and recruitment
2. Introduction of new skill based programs
3. Students from socio economically poor background
4. Connectivity from the capital city
5. Conversion of post of commerce due to litigation



#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Hons and PG programs to be introduced in all subjects
- Rotational headship and membership in committees/sub-committees
- Permanent sanctioned posts to be filled as soon as possible
- Library to be developed in terms of infrastructure, books and journals
- Atleast 4 or 5 sanitary vending machines to be installed for girls
- Placement training to be provided along with placement assistance.
- 7. Training on Outcome based education to be provided to all teachers and OBE to be implemented effectively.
- Good canteen facility to be provided
- Laboratory facilities and computing facility to be provided for every department
- Hygienic washroom facilities to be enhanced.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. PIYUSH KANT DIXIT	Chairperson	
2	DR. PROF. NAGAJYOTHI KORIPPELLA	Member Co-ordinator	
3	DR. S HAUKHANLIAN MATE	Member	
4	Dr. A.v. Prasad	NAAC Co - ordinator	

**Place**

**Date**